

Joyner Elementary School ~ 3300 Normandy Rd., Greensboro, NC 27408~ 336-545-2020

TIFFANI INGRAM, PRINCIPAL

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January 31, 2023

Dear Parent/ Guardian,

This letter provides instructions to assist you with the 2022-2023 Mendenhall Middle School registration process. There are several forms attached to this letter. Please read this letter before you read the attached forms to help facilitate a smoother process. The list below details the directions for the forms that are attached, how to complete each form, and the form that should be returned to the school by the corresponding date.

* [**Form 1- Registration letter from Mendenhall Middle School**](https://gcsnccom-my.sharepoint.com/%3Aw%3A/g/personal/sanderj_gcsnc_com1/EWzxZ7hf05xFpEvYEjnlr1cBaaAwgCyi0tGKWibPmNJLIw?e=jD4w2M)**:** this letter provides you with general information regarding the registration process, other tools you can access, and information about registering for encore and elective courses. Additionally, instructions are provided on how to register for Parent Portal (if you are not already registered). Please Note: You will use your student’s PowerSchool account to register them for courses; but a Parent Portal account will allow you to access the courses your student is registered for even after registration is closed.
* [**Form 2- Class Registration for PowerSchool Student Portal Instructions:**](https://gcsnccom-my.sharepoint.com/%3Aw%3A/g/personal/sanderj_gcsnc_com1/EbMFm9GQR3lCj1yfPZvi3osB67Xasv3c3sL-sFjQyA8FKQ?e=Yk5OXg) this letter gives step-by-step instructions on registering your student for the 6th-grade grade core and encore (elective) courses. Please note that the registration window will be open for parents from March 3, 2023, at 5:00 pm to March 12, 2023, at 5:00 pm and for counselors from March 13, 2023, to April 28, 2023. Please refer to the letter from Mendenhall to learn more about core and encore classes.
* [**Form 3- Mendenhall 6th Grade Registration Form 2023-2024:**](https://gcsnccom-my.sharepoint.com/%3Aw%3A/g/personal/sanderj_gcsnc_com1/EcJLkcr7XHhPvpXxcYR4V94BbVHAqO9pK2ACm2dJ0fOYhg?e=E8ZqXC)You will complete this form with your demographic information and the classes you register your student for. **Please complete Section 1 and Section 3 of this form ONLY. DO NOT COMPLETE SECTION 2. SECTION 2 IS FOR OFFICE USE ONLY!**  In section 3, please be sure to priortize the encore (elective) classes you would like to take from 1 (most preferred) to 6 (least preferred). Please refer to the letter from Mendenhall to learn more about core and encore classes. **Please return this completed form to your child’s teacher by March 10, 2023.**
* **Form 4- Parent Portal Powerschool Account Instructions:** This document gives you directions on how to register for a Parent Portal Powerschool Account. Please disregard this document if you have already have a Parent Portal Account. If you are unsure or need to update your login credentials, follow the directions on this form to login to or update your account information. Please note that the parent portal account will allow you to see (but not change) the courses your student is registered for even after registration courses.

Thank you for reading to be informed and please reach out to our School Counselor, Mrs. Leigh at 336-545-2020 or sanderj@gcsnc.com if you have any questions.

Sincerely,

JaunKerra Leigh

School Counselor

Joyner Elementary School.